**Sample Letter #1: Long-Term Babysitter**

To Whom It May Concern:

I am writing to express my recommendation for Lily T. Smith. Ms. Smith has worked as a babysitter for my two children for the last four years, beginning on August 1, 2017. She always arrives on time and serves as an excellent role model to my young children. They look forward to their time with Lily and are always very sad to see her leave.

I have known Ms. Smith to be a kind and responsible person. She has never given me reason to believe that she could not handle any situation that was put before her. You would be very fortunate to hire her as an employee.

If you have any questions about Ms. Smith, I am very happy to talk with you on the phone or answer emails. My contact information is below.

Sincerely,

Maria L. Gomez

(573) 555-9718

mgomez@email.com